

**MINUTES  
HOUSTON CITY COUNCIL  
REGULAR MEETING  
MONDAY JUNE 5, 2017**

The Houston City Council met in regular session at 6:30 p.m. on Monday June 5, 2017 at Houston City Hall Council Chambers, 601 S Grand Avenue with the following members present: Alderman Joe Honeycutt, Alderman Donnie Wilson, Alderman Jeremy St John, Alderwoman Sheila Walker, Alderwoman Viki Narancich, Alderwoman Kim Bittle and City Clerk Tonya Foster, Attorney Brad Eidson and Chief Tim Ceplina were also present.

Mayor Tottingham established a quorum and called the meeting to order at 6:30 p.m.

The motion was made by Alderwoman Narancich and seconded by Alderwoman Walker to approve the minutes for the May 15, 2017 regular meeting. Motion passed with six yes votes.

	Aye	Nay	Abstaining	Not Present
Alderman Honeycutt	x			
Alderman Wilson	x			
Alderman St John	x			
Alderwoman Walker	x			
Alderwoman Narancich	x			
Alderwoman Bittle	x			

The motion was made by Alderman Wilson and seconded by Alderman St John to approve the minutes for the May 15, 2017 closed meeting. Motion passed with six yes votes.

	Aye	Nay	Abstaining	Not Present
Alderman Honeycutt	x			
Alderman Wilson	x			
Alderman St John	x			
Alderwoman Walker	x			
Alderwoman Narancich	x			
Alderwoman Bittle	x			

The motion was made by Alderwoman Walker and seconded by Alderman Wilson to approve the minutes for the May 23, 2017 special meeting. Motion passed with six yes votes.

	Aye	Nay	Abstaining	Not Present
Alderman Honeycutt	x			
Alderman Wilson	x			
Alderman St John	x			
Alderwoman Walker	x			
Alderwoman Narancich	x			
Alderwoman Bittle	x			

The motion was made by Alderman St. John and seconded by Alderwoman Narancich to approve the minutes for the May 23, 2017 closed meeting. Motion passed with six yes votes.

	Aye	Nay	Abstaining	Not Present
Alderman Honeycutt	x			
Alderman Wilson	x			
Alderman St John	x			
Alderwoman Walker	x			
Alderwoman Narancich	x			
Alderwoman Bittle	x			

The motion was made by Alderman Wilson and seconded by Alderwoman Walker to approve payment for payroll of May15 & 30, 2017. Motion passed with six yes votes.

	Aye	Nay	Abstaining	Not Present
Alderman Honeycutt	x			
Alderman Wilson	x			
Alderman St John	x			
Alderwoman Walker	x			
Alderwoman Narancich	x			
Alderwoman Bittle	x			

The motion was made by Alderman Honeycutt and seconded by Alderwoman Walker to approve payment of invoices for June 2 & 5, 2017 (\$150,791.58) as presented. Motion passed with six yes votes.

	Aye	Nay	Abstaining	Not Present
Alderman Honeycutt	x			
Alderman Wilson	x			
Alderman St John	x			
Alderwoman Walker	x			
Alderman Narancich	x			
Alderwoman Bittle	x			

Guests: John Impey, Gary Parish, Susan Parish, Bob Kutz, Terry Snelling, Jon Cummings, Dennis Wilson, Elaine Campbell, Don Romines.

Jon Cummings with KPM CPAS & ADVISORS presented the board with the 2016 audit report. The city received the best possible opinion on the audit. Mr. Cummings highlighted different areas of the audit for the board. Had no issues with the single audit. Overall the city had a good year. If the board has any concerns or questions Mr. Cummings said he would be happy to answer them just contact him.

Terry Snelling is asking the board to release his property at 219 N Second Street from the dangerous list. He has made the improvements requested. The City will have the property inspected. Mr. Snelling also asked about an alley along the backside of the same property. He

also asked about the dirt being put at a property on Third Street. The Mayor will have this looked at.

John Impey spoke his concerns with the Hwy 17 rezoning.

Bill 108 to become Ordinance 2017-108. An Ordinance amending the zoning of Hwy 17. (Bill 108 has been posted) The motion was made by Alderman Honeycutt and seconded by Alderman St. John to place Bill 108 on second reading by title only. Motion passed with six yes votes.

	Aye	Nay	Abstaining	Not Present
Alderman Honeycutt	x			
Alderman Wilson	x			
Alderman St John	x			
Alderwoman Walker	x			
Alderman Narancich	x			
Alderwoman Bittle	x			

The motion was made by Alderman Wilson and seconded by Alderwoman Narancich to adopt Bill 108 as Ordinance 2017-108. Motion passed with six yes roll call votes.

	<u>Aye</u>	<u>Nay</u>	<u>Abstaining</u>	<u>Not Present</u>
Alderman Honeycutt	x			
Alderman Wilson	x			
Alderman St John	x			
Alderwoman Walker	x			
Alderman Narancich	x			
Alderwoman Bittle	x			

Discussed the speed limit in that area on Hwy 17. Will have to contact MoDot.

Bill 109 to become Ordinance 2017-109. An Ordinance establishing conflict of interest. (Bill 109 has been posted) The motion was made by Alderman Honeycutt and seconded by Alderwoman Walker to place Bill 109 on first reading by title only. Motion passed with six yes votes.

	Aye	Nay	Abstaining	Not Present
Alderman Honeycutt	x			
Alderman Wilson	x			
Alderman St John	x			
Alderwoman Walker	x			
Alderman Narancich	x			
Alderwoman Bittle	x			

Bill 109 to become Ordinance 2017-109. The motion was made by Alderwoman Bittle and seconded by Alderman Wilson to place Bill 109 on second reading by title only. Motion passed with six yes votes.

	Aye	Nay	Abstaining	Not Present
Alderman Honeycutt	x			
Alderman Wilson	x			
Alderman St John	x			
Alderwoman Walker	x			
Alderman Narancich	x			
Alderwoman Bittle	x			

The motion was made by Alderman Wilson and seconded by Alderwoman Narancich to adopt Bill 109 as Ordinance 2017-109. Motion passed with six yes roll call votes.

	<u>Aye</u>	<u>Nay</u>	<u>Abstaining</u>	<u>Not Present</u>
Alderman Honeycutt	x			
Alderman Wilson	x			
Alderman St John	x			
Alderwoman Walker	x			
Alderman Narancich	x			
Alderwoman Bittle	x			

Discussed applying with Landmark Bank for a credit card for city use.

The motion was made by Alderwoman Narancich and seconded by Alderwoman Bittle to allow City Clerk Tonya Foster to proceed with applying for a credit card at Landmark Bank with a limit of \$20,000 with no checks or cash advances. This would be in the City Clerk's name and will be able to add City Administrator later. Motion passed with six yes votes.

	<u>Aye</u>	<u>Nay</u>	<u>Abstaining</u>	<u>Not Present</u>
Alderman Honeycutt	x			
Alderman Wilson	x			
Alderman St John	x			
Alderwoman Walker	x			
Alderman Narancich	x			
Alderwoman Bittle	x			

Discussed the Sam's card. Not on the agenda for this meeting will have on the next agenda.

In the park board minutes the board had voted to change Drew Jordan's overtime hours from 12-20 per week. Mayor had looked at the budget and the monies are there to cover this.

The city has an unpaid invoice for AV fuel purchased by Wayne Klien at the airport. Mr. Klien has been contacted several times and the city attorney has sent a letter with no results. The city can only take cash or check when someone fuels at the airport. Will not be able to allow anyone to purchase fuel in the future without payment.

Elaine Campbell spoke about the upcoming FEMA project, the payment on the Hwy 63 widening project, Hwy 63 sidewalk project. The proposals for engineering are due June 12 at 10

a.m. Will need to evaluate the statement of qualifications after that.

The motion was made by Alderwoman Bittle and seconded by Alderman St. John to make the Mayor the authorized person to sign the FEMA paperwork. Motion passed with six yes votes.

	<u>Aye</u>	<u>Nay</u>	<u>Abstaining</u>	<u>Not Present</u>
Alderman Honeycutt	x			
Alderman Wilson	x			
Alderman St John	x			
Alderwoman Walker	x			
Alderman Narancich	x			
Alderwoman Bittle	x			

The motion was made by Alderman St. John and seconded by Alderman Wilson to close this part of the meeting pursuant to Section 610.021 (3). Motion passed with six roll call votes.

	<u>Aye</u>	<u>Nay</u>	<u>Abstaining</u>	<u>Not Present</u>
Alderman Honeycutt	x			
Alderman Wilson	x			
Alderman St John	x			
Alderwoman Walker	x			
Alderman Narancich	x			
Alderwoman Bittle	x			

The motion was made by Alderwoman Walker and seconded by Alderman Honeycutt to return to open session. Motion passed with six yes votes.

	<u>Aye</u>	<u>Nay</u>	<u>Abstaining</u>	<u>Not Present</u>
Alderman Honeycutt	x			
Alderman Wilson	x			
Alderman St John	x			
Alderwoman Walker	x			
Alderman Narancich	x			
Alderwoman Bittle	x			

Discussed the city administrator's vehicle. Park Director needing to use to pickup supplies in Springfield at Sam's Club for the pool. Use of vehicle limited and will need to be logged in and out with the city clerk.

Had an issue with electric lines south of the city. Electric supervisor has spoke with the owners putting the new building in and have a plan to take care of the issue.

Compliments on the good job city crews done after the storms.

Had a memo from the city's insurance carrier about use of city vehicles on work or personal time. Put memos in all employees paychecks about only driving for work.

Attorney Eidson addressed the question that came up about the general funds. Transferring monies from electric and water can only be for reasonable service. This is stated in the Hancock Amendment.

Alderman Honeycutt suggested an airport committee meeting soon.

The motion was made by Alderwoman Walker and seconded by Alderwoman Narancich to adjourn at 8:39 p.m. Motion passed with six yes votes.

	<u>Aye</u>	<u>Nay</u>	<u>Abstaining</u>	<u>Not Present</u>
Alderman Honeycutt	x			
Alderman Wilson	x			
Alderman St John	x			
Alderwoman Walker	x			
Alderman Narancich	x			
Alderwoman Bittle	x			

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Minutes Taken By

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Mayor

Attest:

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City Clerk